

MINUTES
HIGH SCHOOL/MIDDLE SCHOOL BUILDING COMMITTEE
July 6, 2004

Members Present: Henry Fitzgerald, Pat Sacco, Sandra McManus, Maurice DePalo, Richard Carney, Daniel Morgado, John Masiello, Anthony Bent

Also: Michael Pagano, Jack Ferguson, Patrick Collins, Steve Lobban, Ellen Kelly, Kathryn Crockett, Robert Barton

Meeting called to order at 7:00 PM.

On a motion by Mr. Sacco, second by Mr. Masiello the minutes of June 22, 2004 were accepted.

On a motion by Mr. Masiello, second by Mr. McManus, the following bill schedules were authorized for payment.

USF&G (#17)	\$612,370.00
CTM	\$9,474.45
CTM	\$10,600.50
Robert Lanciani	\$1,113.32
Robert Lanciani	\$1,079.24
Fedex	\$20.91
Verizon	\$34.43
Home Depot (MS Trailer)	\$125.55
School Moving Expenses	\$6,712.72
School FF&E	\$2,474.21
School FF&E	\$41,853.00
School (Ellen Kelly)	\$767.25
Yankee Engineering and testing	\$419.00
School Moving Expenses	\$3,384.00
Indicates bill schedule added after agenda was distributed	

Mr. Ferguson made an oral report on the status of 45OS in lieu of the normal written presentation. He advised that progress is ongoing but more effort is needed to meet the schedule. There are a number of loose items needing addition but he feels the start of move in on July 12th should happen.

Mr. Barton reported that he has augmented the asbestos abatement contractor with a second firm and will augment Bristol Builders. Lockers are due to be delivered in the first week of August. Cleaning of Bldgs A & B will commence on Thursday. Mr. Barton acknowledged the need to set up dust barriers to protect the cleaned spaces from the heavy construction areas. Mr. Barton advised against holding off the furniture deliverers set to start on July 12th. Mr. Barton also agreed to have an observer to advise on any damage caused by the move in.

Mr. Sacco questioned how the work can call be completed when you look at the rate funds have been expended. Discussion centered on the remaining balance left on the contract which is slightly less than \$5 Million.

The issues of the sprinkler and alarm systems were discussed. Mr. Morgado inquired into the status of the move of the fire connection and advised of the need to keep the sprinkler contractor on site to get the system up for building and FF&E protection purposes. Mr. Morgado also expressed his displeasure over the status of the field work and questioned if the contractor could even meet the mid August date when the football field will be needed. Mr. Morgado provided to Mr. Barton a copy of the July 1, 2004, letter from LPA that contained a recent field site report prepared by Waterman Design Associates.

Dr. Bent expressed concern over the rate of work and the need to plan for contingencies in the event that Jackson fails to deliver the building as promised. He also commented on the need to outline potential costs of the building not being ready. To that end he distributed a sheet entitled "Costs Due to Delayed Delivery of Oak Middle School" dated July 6th that outlines potential costs. This sheet was reviewed by the Committee and it was noted that costs could exceed the \$196,038 shown. Mr. Morgado will handle these extended costs issues administratively and report back to the Committee.

There will be a site walk on July 8th at 7:00 AM.

The next meeting of the Committee will be July 20, 2004.

On a motion by Mr. Morgado, second by Mr. Sacco the Committee voted to go into executive session for the purposes of discussing strategy associated with current and/or potential litigation and not to return to open session (G.L. c. 39, s. 23B(3)) (8:15 PM)

Meeting adjourned upon the conclusion of the executive session at 9:10 PM.

Respectfully submitted,

Daniel J. Morgado